

<b>TEAM FUSION</b>	
<b>GDPR COMPLIANCE STATEMENT</b>	
<b>COMPANY POLICIES</b>	

Team Fusion is a registered company in England and Wales under 05721424. Our registered office is 3 Queen Street, Mayfair, London, W1J 5PA.

GDPR put into practice eight rights for individuals which are:

- The right to be informed
- The right to access
- The right to rectification
- The right to erasure
- The right to restrict processing
- The right to data portability
- The right to object
- The right not to be subject to automated decision- making including profiling

To process personal data, organisations must have a lawful basis for doing so.

This data protection statement ensures that Team Fusion:

- Complies with GDPR and good industry practice
- Protects the rights of individuals
- Is transparent about how it stores and processes personal data
- Protects itself as far as possible from the risks of a data breach

Team Fusion places high importance on information security, privacy and transparency and will comply with the GDPR as a processor and controller of data.

Team Fusion has:

- Provided information to staff on what GDPR entails to ensure understanding of what data on individuals should be held or not and how such data should be held
- Ensured personal or sensitive data held by us is secure and compliant with legislation
- Ensured that all individuals with whom we have contact have the option to provide data to us or not and to have any data we hold on them deleted
- Ensured any third parties are aware of their obligations
- Initiated an audit trail for information
- Initiated removal procedures for the deletion or retention of data at defined intervals and will conduct regular data reviews to identify what data is no longer needed and will delete that data

Compliance with these policies is mandatory for all Company personnel.

UNCONTROLLED COPY IF PRINTED

No. of Pages = 2



Jerry Jones  
Chief Executive Officer

**September 2022**

First Issued: March 2021